

PiPoT Allegation Management Flowchart – Plain Text Summary

Purpose

- This process applies when there are concerns or allegations about someone in a position of trust who works with adults with care and support needs.
- Includes employees, volunteers, or students (paid or unpaid).
- Situations where the person may pose a risk of harm to adults with care and support needs.

Types of Concerns or Allegations

- Harm or potential harm caused to an adult or child.
- Possible criminal offences against or related to an adult or child.
- Behavior suggesting the person may pose a risk to vulnerable adults.

Always Remember

- Discuss the concern/allegation with your line manager, PiPoT or Safeguarding Lead
- Accurate and factual recording keeping is essential
- **For further information please visit the SSAB website [Person in Position of Trust Framework and Process](#) and [7 mb briefing document \(accessible/plain text version\)](#)**

If a Crime May Have Been Committed

- **Contact the police:**
 - Call 999 in an emergency.
 - Call 101 or report online for non-emergencies.

The police will gather intelligence and lead the investigation.
- **Also refer to:**
 - LADO (Local Authority Designated Officer) for concerns involving children.
 - Children or Adult Social Care as appropriate.

Assessing the Allegation

Ask: Could this affect the person's suitability to work with adults or children?

- If Yes:
 - Follow your organisation's PiPoT policy.
 - Share information appropriately.
 - Refer to Adult Social Care Contact Team:
Email: ASCpipotreferrals@nca.nhs.uk
Phone: 0161 206 0604 (Mon–Fri, 8:30 am–4:30 pm)
- If No:
 - No further PiPoT action required.

If the Allegation Involves an Adult with Care and Support Needs

- Follow Adult Safeguarding Policy and Procedures.
- Report to Adult Social Care [via the portal](#).
- Follow the [Care Act 2014, Section 42](#) safeguarding process.

If the Allegation Involves a Child

- Follow Children's Safeguarding Policy by reporting concerns through The Bridge [via the portal](#)
- Refer the case to [Salford Children's Services LADO](#) for further assessment and action.

Final Steps

If the allegation is substantiated or concerns remain, the employer must:

- Take appropriate action.
- Refer the individual to the [DBS \(Disclosure and Barring Service\)](#) and any relevant professional bodies.