

Record of discussion, decisions, and actions for the Salford Safeguarding Adult Board (SSAB)

Date	12 th September 2024
Time	9.30am until 12.00pm
Venue	Ms Teams
Chair	Francine Thorpe
Minute Taker	Hilary Byles
Agenda planned by	Jane Bowmer/Francine Thorpe

Item 1 Welcome, Introductions and Apologies

Introductions were made and apologies noted. FT welcomed everyone to the meeting and expressed appreciation for the work of Elizabeth Walton from the ICB, who has recently left Salford.

Item 2 – Minutes/Action Log

Minutes of the last meeting were accepted as a true record.

The action log was discussed and updated.

Item 3 – Business Manager’s Update

JB discussed the headline information from the document distributed with the meeting minutes.

Key points from discussion:

- Board members were asked to protect their diary for the SSAB Thematic review on 31/10/2024.
- Communications and engagement was discussed, particularly in relation to work with the Deaf community in Salford, and in relation to joint work with Salford University around the promotion of the importance of multi-agency working.
- SSAB members gave feedback on prospective information posters about different types of abuse.
- A proposal for animated videos for social media about how to raise awareness about different types of abuse was discussed and agreed.

Item 4 – Person in Position of Trust (2024 review and revision of guidance)

The revised PiPoT guidance was discussed (a copy of which was included with the agenda). The main body and legal framework of the guidance has not changed, but the language has been altered to eliminate confusion.

Once agreed, there is a plan to produce a 7-minute briefing to give a high-level overview of the guidance. Assurance will be sought from partners that their internal processes are compliant with the revised guidance and partners will be asked to include data in their SEG dashboard about PiPoT.

It will be difficult for the SSAB to provide training on PiPoT as each partner agency will have their own internal processes for dealing with it, therefore a myth-busting document with FAQs may be developed.

Record of discussion, decisions, and actions for the Salford Safeguarding Adult Board (SSAB)

Key point from discussion:

- The Board agreed the revised PiPoT Guidance can be signed off once a small amendment relating to a reference to the CCG has been made. Steps to raise awareness of the new guidance (as outlined by JB to the September SSAB) can now commence.

Item 5 – SSAB Information Sharing Agreement/members agreement

The SSAB's information sharing agreement has been reviewed and was included with the board papers. Board members were asked if they agreed with it and if they agreed to sign it off (providing the legal department agree its accuracy).

Key points from discussion:

- It was agreed the previous version of the information sharing agreement will be shared with board members to clarify what changes have been made.
- Wording relating to the section 75 between the Local Authority, the NCA and GMMH needs to be amended to accurately reflect delegation and responsibilities.
- Wording relating to the ICB needs to be reviewed.
- The revised information sharing agreement was not signed off, but once any suggested amendments to the Information Sharing Agreement have been made, the updated document will be shared with board members who should provide feedback to the SSAB and indicate when they agree with it.

Item 6 – Voice of the Adult – feedback from lived experience

Two recent 'Voice of the Adult' feedback interviews were presented; 'Leanne' and then and 'Teresa'.

Key points from discussion:

- The group were reminded that 'Voice of the Adult' reports relate to people who have been through safeguarding procedures. The reports have also been presented to the SEG (Safeguarding Effectiveness Group) and the IIN (Impact and Implementation Network) before being presented to the SSAB.
- It was agreed a system should be developed for ensuring themes identified by 'Voice of the Adult' are communicated to relevant agencies. This system should take into the account that the SSAB staff team do not undertake an operational role.
- The usefulness of getting individuals' viewpoints on their experiences was noted.
- A log of emergent themes from 'Voice of the Adult' is kept and there are plans for a reflection on the themes identified has been planned for early 2025.
- How themes identified in safeguarding investigations are fed back in to learning and development was discussed; further discussion outside of the meeting is planned to identify how themes in adult safeguarding in Adult Social Care are fed back into the wider ASC system to support oversight of the care market and to ensure that learning is used to inform practice.

Item 7 – Transitions Spotlight Report

The Transition Spotlight Report was presented to the board.

Record of discussion, decisions, and actions for the Salford Safeguarding Adult Board (SSAB)

Key points from discussion:

- CQC self-assessment documentation is to be amended to reflect the findings of this report.
- Work now needs to be done by Adult Social Care to translate the considerations identified in the report into an action plan.
- The good work done by the transitions team was emphasised in spite of the lack of data to evidence this.
- The remit of the transition team needs to be worked on as it currently appears to be a Learning Difficulty-focused transitions team, rather than a broader transitions team which also covers areas such as mental health.
- FT congratulated KDR on her work and agreed with the need for action planning in response to the report.

Item 8 – Adult Social Care – CQC Self-Assessment NCA Assurance

A presentation on the CQC Self-Assessment was given.

Key points from discussion:

- A CQC inspection is expected in the near future, but there is no confirmed date for this yet.
- Methods of sharing information with the CQC during an inspection were discussed.

Item 9 – Adult Social Care – Update on International Recruitment

An update on international recruitment concerns within the Adult Social Care homecare market was given as there are concerns as homecare providers are finding it difficult to meet the conditions of an international recruitment license.

Key points:

- There are two main homecare providers in Salford, and 12 other providers who take on work which the main homecare providers cannot pick up. Out of the 14 providers, 9 have international recruitment licenses.
- The requirements of international recruitment are that 39 hours of work per week must be guaranteed for the employee. Work for care agencies is not guaranteed, so it can be difficult for providers to meet the requirements for international recruits.
- Two agencies are of particular concern at present; the rest of the providers who have an international recruitment license will be looked at. So far, one of the main providers who has an international recruitment license has been found to be compliant but does not want to employ any more international recruits because of the issues identified. The other main provider does not have an international recruitment license and is not willing to obtain one.
- There have been some communication issues with the Home Office which are being addressed.
- Everyone being supported by the care provider now has an up-to-date care act assessment.
- Unison, Salford Employment Hub, and Growth Company are supporting the international recruits. Procurement have the power to enforce things that are in the contract (like paid mandatory training, foundation living wage, travel expenses being paid). This is a complex work, and the focus needs to be on keeping people safe and ensuring care is not disrupted.

Record of discussion, decisions, and actions for the Salford Safeguarding Adult Board (SSAB)

- The situation is concerning but there are some positive stories relating to international recruitment as during covid there were high levels of people waiting for care but there is now a waiting list of no more than 10 people.
- Sectors other than homecare will also need to be explored (such as in care homes).
- If the internationally recruited workforce is removed because of a license revocation, there is a risk posed by the subsequent impact on the wider care market.

Item 11 – Right Care Right Person (RCRP) – verbal update

A verbal updated RCRP was given.

Key points:

- RCRP is due to go live at the end of the month.
- The CSP (Community Safety Partnership) has reassured that referral pathways are in place and ready to go, with Salford being more prepared than other areas at this stage.
- In the next 2 weeks there will be sessions for agencies to attend to get more detail about how RCRP will work and to give them an opportunity to ask questions.

Key points from discussion:

- Where Humberside's implementation of RCRP has identified for areas for development, these have been shared with Salford and acted upon.
- The board is to be updated on the progress of RCRP at the March meeting. RCRP can be reviewed in the interim at subgroups if required.
- Kate Shepley has replaced Simon Featherstone as the NCA lead on RCRP.

Item 12 – Agreed Information to be shared with other Boards/Partnerships and Sub-Groups

Key points:

- Overview of the conclusions and recommendations from the Transitions Spotlight Report with the Departmental Manager's Group.
- Issues relating to international recruitment to be brought to the attention of the GM safeguarding Chairs and Business Managers meeting.
- MH has attended 'train the trainer' sessions on modern slavery. A plan on how to move this forward is to be developed.

Item 13 – Risk Register

Key points:

- GMMH and ASC to respond to JB in relation to updates to the current risk register.
- 'International Recruitment' to the current risk register.

Item 14 – AOB

National Research on Self Neglect – update to be provided.

SSAB have taken place in national research which will be ending in December 2024.

Feedback to the board has been requested. Some money will be given for SP and JB's time.

Self-Neglect

Record of discussion, decisions, and actions for the Salford Safeguarding Adult Board (SSAB)

The current self-neglect policy will be reviewed and condensed; it is hoped this will come to the December SSAB with a relaunch in December 2024.

Thematic Review Event

FT reminded the SSAB of the thematic review event in October 2024.

FT closed the meeting and thanked everyone for their attendance.